

## Mission Miracle Mile BID Renewal Schedule

July 20: OEWD works with District Supervisor to introduce the Resolution of Intention (electronically, red-line original, and 4 hard copies) with introduction form for Reference to fiscal committee (GAO or Budget & Finance)

July 23: Committee Clerk posts agenda and packet information (Note: If attachments to legislation is over 25 pages per document only the first page will be attached with the packet materials.) OEWD posts Management Plan(s) & Engineer Report(s) on their website only if not posted with the BOS legislation.

July 28: Legislation is heard at fiscal committee and forwarded to BOS. MMM BID heard at Budget and Finance. Legislation is normally referred to GAO.

August 3: BOS considers approval of Resolution of Intention (Note: FAST TRACK item to initiate ballot process.)

August 6: OEWD receives certified copy of Resolution of Intention to initiate ballot process.

August 20: DOE mails out ballots to all property owners and provides copy of final ballot and labels (or mail label database) to Committee Clerk for inclusion in the official file.

August 20: OEWD records Assessment Diagram after signed by COB. *No more than 15 Days following adoption of legislation.* OEWD provides a conformed copy to the Committee Clerk for inclusion in the official file.

August 6: OEWD to provide 3-Language Notice in English for COB AND mailing labels for all business owners in the proposed district COB to get English version translated into the two other required languages (Spanish & Cantonese).

August 20- September 5: 3-Language Notice is sent to all business owners in the proposed district - *this is required to be sent to BUSINESSES no less than 30 days after the clerk received a complete set of petitions seeking formation of the district per Article 15.*

September 21: OEWD works with District Supervisor to Introduce Resolution to Establish at the Board and a Motion to Sit as a Committee of the Whole for 10/5/10 at 3:00 p.m.

September 14-21: DOE prepares Logic Testing Election Database and OEWD informs consultants.

September 23: COB to send Public Hearing Notice to paper for publication to meet 10-day published notice requirement

September 24: COB to post Public Hearing Notice for publication on the 24<sup>th</sup>.

September 28: Board hears Motion to Sit as a Committee of the Whole

October 5: Board sits as a Committee of the Whole and holds a public hearing on the Resolution to Establish, closes public testimony, DOE tabulates ballots, and then BOS takes final action on the Resolution to Establish following the announcement of the ballot tabulation if a majority of the returned ballots are in favor of establishment.

October 8-11: OEWD records Resolution to Establish, Management Plan, and Boundary Map (boundary map must first be signed by COB) and provides confirmed copy to Committee Clerk for inclusion in the official file.