

**DRAFT**

DEPARTMENT OF ELECTIONS  
*City and County of San Francisco*



JOHN ARNTZ  
Director of Elections

**CALENDAR FOR THE  
NOVEMBER 5, 2013 MUNICIPAL ELECTION  
FOR THE OFFICES OF ASSESSOR-RECORDER, CITY ATTORNEY AND TREASURER ONLY\***

<b>E - DATES (# of days before election day)</b>	<b>EVENT</b>
Cal. Gov't Code § 85200; S.F. C&GC Code § 1.122	<b>DECLARATION OF INTENT TO SOLICIT OR ACCEPT CONTRIBUTIONS</b> Before a candidate solicits or accepts contributions or loans or uses any personal funds for campaign purposes (excluding filing fees), the candidate must file a Candidate Intention Statement (FPPC Form 501) with the Ethics Commission and a Declaration of Intent to Solicit and Accept Contributions with the Department of Elections.
<b>May 31 – July 25</b> (E-158 – E-103) CAEC §8106 SF MEC § 230	<b>SIGNATURES IN LIEU OF FILING FEE</b> The period during which candidates can pick up and file in-lieu petitions in order to pay for all or part of their filing fee with signatures of qualified voters. Signatures in lieu of fee are due upon filing of nomination documents, or July 25, whichever occurs first.
<b>June 18, 5:00 p.m.</b> (E-140) SF Charter §§ 2.113, 3.100 Per Prop. C, Nov. 2007	<b>NOTIFICATION OF ORDINANCES AND DECLARATIONS OF POLICY TO BE SUBMITTED BY THE MAYOR OR FOUR OR MORE BOARD MEMBERS</b> Last day for the Mayor or four or more members of the Board of Supervisors to submit an <u>original</u> proposed ordinance or declaration of policy to the Clerk of the Board's office and provide a <u>copy</u> to the Department of Elections.
<b>July 8, 5:00 p.m.</b> (E-120) SF MEC § 300(c)	<b>SUBMISSION OF INITIATIVE MEASURES</b> The last day to submit to the Department of Elections initiative petitions to qualify an ordinance, declaration of policy or charter amendment for the ballot.
<b>July 15 – Aug 9,</b> <b>5:00 p.m.</b> (E-113 – E-88) CAEC §10220	<b>NOMINATION PERIOD</b> The period for which all candidates may obtain and file nomination documents. All nomination documents and fees must be filed no later than August 9, 2013 at 5:00 p.m. <b><i>Filing Fee is due upon filing of nomination documents.</i></b>
<b>July 26, 5:00 p.m.</b> (E-102) SF MEC § 300 (a)	<b>SUBMISSION OF CHARTER AMENDMENTS &amp; BOND MEASURES</b> The last day for the Board of Supervisors to submit to the Department of Elections Charter amendments and bond measures. The Board of Supervisors may submit and the Director of Elections has the discretion to accept one Charter amendment or bond measure after E-102 but no later than E-95.

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<p><b>July 29 – August 12</b> (E-99 - E-85) SF MEC § 515</p>	<p><b>BALLOT SIMPLIFICATION COMMITTEE MEETINGS</b></p> <p>The Ballot Simplification Committee will prepare digests of each measure submitted to the voters to be published in the local voter information pamphlet.</p>
<p><b>July 31</b> Gov't Code § 84200(3)(B)(c)</p>	<p><b>FIRST SEMI-ANNUAL CAMPAIGN FINANCE STATEMENT- FPPC FORM 460</b></p> <p>Deadline to file campaign statements for the period January 1, 2013 to June 30, 2013. Delivery must be made in person or first class mail.</p>
<p><b>August 2, 5:00 p.m.</b> (E-95) SF MEC § 300 (b)</p>	<p><b>SUBMISSION OF ORDINANCES &amp; DECLARATIONS OF POLICY</b></p> <p>The last day for the Board of Supervisors to submit to the Department of Elections ordinances and declarations of policy. Any such ordinances or declarations of policy must have been previously submitted to the Clerk of the Board on or before June 18, 2013, so that such measures could be reviewed by one of the Board of Supervisors subcommittees for consideration or committee.</p>
<p><b>August 5, 11 a.m.</b> (E-92) SF MEC § 505</p>	<p><b>DESIGNATION OF LETTERS FOR BALLOT MEASURES</b></p> <p>The Department of Elections designates letters for local ballot measures according to the procedures set forth in MEC Section 505.</p>
<p><b>August 9, 5:00 p.m.</b> (E-88) SF C&amp;GCC § 1.128</p>	<p><b>ACCEPTANCE OR REJECTION OF VOLUNTARY CAMPAIGN SPENDING LIMITS</b></p> <p>The last day for candidates to file a statement with <b>the Ethics Commission</b> to indicate whether they accept or reject the City's Voluntary Spending Limits, stating that the nominator provided the candidate with the required 72-hour notice.</p>
<p><b>August 9, 5:00 p.m.</b> (E-88) SF MEC § 250</p>	<p><b>WITHDRAWAL OF NOMINATORS (SIGNERS)</b></p> <p>The last day nominators may withdraw their nomination of a candidate by filing a signed and sworn statement of withdrawal with the Department of Elections.</p>
<p><b>August 9, 5:00 p.m.</b> (E-88) SF MEC § 401</p>	<p><b>SUBMISSION OF PROPOSED TRANSLATED OR TRANSLITERATED CHINESE NAME</b></p> <p>Deadline for candidates for local office to submit a proposed translated or transliterated Chinese name to the Department of Elections. Proposed names should be submitted along with the supporting information and material described in the candidate guide.</p>
<p><b>August 9, 5:00 p.m.</b> (E-88) CAEC §§ 9401, 10002, 10403 ED CODE § 5322</p>	<p><b>SUBMISSION OF <u>DISTRICT MEASURE</u></b></p> <p>The last day for submission of a school/college/special district measure. If a bond or tax measure is placed on the ballot, the tax rate statement is due at the same time.</p>

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<p><b>August 9, 5:00 p.m. – August 19 5:00 p.m.</b> (E-88 – E-78) CAEC § 9509 ED CODE § 5322</p>	<p><b>PUBLIC INSPECTION PERIOD: <u>DISTRICT MEASURE</u></b></p> <p>Period of public review of the district measures to be submitted to the voters.</p>
<p><b>August 10, noon – August 20, noon</b> (E-87 – E-77) SF MEC § 590 (a) (1) (2)</p>	<p><b>PUBLIC INSPECTION PERIOD: CANDIDATE QUALIFICATIONS STATEMENTS &amp; BALLOT DESIGNATIONS</b></p> <p>Period of public review for candidate qualifications statements for publication in the Voter Information Pamphlet. Period of public review for the ballot designations to be printed on the ballot.</p>
<p><b>August 10 – August 14, 5:00 p.m.</b> (E-87 – E- 83) CAEC §§ 10224, 10516, 10604</p>	<p><b>SPECIAL CIRCUMSTANCE EXTENDED FILING</b></p> <p>If an eligible incumbent does not file during the regular nominating period, the candidate filing period for that office shall be extended 5 calendar days for candidates other than the incumbent.</p>
<p><b>August 12</b> (E-85) SF MEC § 510</p>	<p><b>BALLOT QUESTIONS</b></p> <p>The last day for the City Attorney to submit to the Department of Elections ballot statements or questions for local measures.</p>
<p><b>August 12</b> (E-85) SF MEC § 515</p>	<p><b>BALLOT SIMPLIFICATION COMMITTEE DIGESTS</b></p> <p>The last day for the Ballot Simplification Committee to submit to the Department of Elections digest of each measure submitted to the voters to be published in the local voter information pamphlet.</p>
<p><b>August 12</b> (E-85) SF MEC § 520</p>	<p><b>FINANCIAL ANALYSES</b></p> <p>The last day for Controller to submit to the Department of Elections a financial analysis of each local measure to be submitted to the voters, including an estimate of the increase or decrease in the cost of government and/or the effect of the measure on the tax rate.</p>
<p><b>August 13 noon – August 23 noon</b> (E-84 – E-74) SF MEC § 590 (b) (1) (2) (3)</p>	<p><b>PUBLIC INSPECTION PERIOD: <u>BALLOT DIGESTS, FINANCIAL ANALYSES &amp; BALLOT QUESTIONS</u></b></p> <p>Period of public review for the Ballot Simplification Committee's digests, the Controller's financial analysis, and the City Attorney's ballot statements or questions.</p>

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<p><b>August 15, noon – August 26, noon</b> (E-82 – E-72**)</p>	<p><b>SPECIAL CIRCUMSTANCE EXTENDED PUBLIC INSPECTION PERIOD FOR CANDIDATE QUALIFICATION STATEMENTS AND BALLOT DESIGNATIONS</b></p> <p><i>This special circumstance public inspection period is applicable only if the candidate filing period has been extended per CAEC §§ 10220, 10224, 10225, 10516, 10604</i></p> <p>Period of public review for the candidate qualification statements and ballot designations submitted during the special circumstance extended filing period.</p>
<p><b>August 15, 11 a.m.</b> (E-82) CAEC §13112 (b) (1) (c) (i)</p>	<p><b>RANDOMIZED ALPHABET DRAWING</b></p> <p>The Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidate names will appear on the ballot.</p>
<p><b>August 15, noon</b> (E-82) SF MEC § 535 (a) CAEC § 9500-9605 ED CODE § 5322</p>	<p><b>SUBMISSION OF PROPONENT &amp; OPPONENT BALLOT ARGUMENTS FOR <u>LOCAL BALLOT MEASURES &amp; DISTRICT MEASURES</u>:</b></p> <p>The last day to submit proponent and opponent ballot arguments for local ballot measures and district measures to the Department of Elections. ♦</p> <p>♦Please call the Department of Elections to determine if official proponent and/or opponent ballot arguments have been submitted.</p>
<p><b>August 15, 2:00 p.m.</b> (E-82) SF MEC § 545 CAEC § 9503</p>	<p><b>SELECTION OF PROPONENT AND OPPONENT ARGUMENTS</b></p> <p>If the Department of Elections receives more than one proposed proponent or opponent argument for a measure, the Department will select one proponent and one opponent argument according to priority levels set by Municipal Election Code section 545 and, if necessary, by lottery.</p>
<p><b>August 16, noon</b> (E-81) SF MEC § 535 (e)</p>	<p><b>LAST DAY TO CORRECT GRAMMATICAL, SPELLING OR FACTUAL ERRORS CONTAINED IN <u>LOCAL PROPONENT &amp; OPPONENT BALLOT ARGUMENTS</u></b></p> <p>The last day for the authors of proponent &amp; opponent ballot arguments to correct errors in grammar, spelling and facts in the arguments for or against local measures.</p>
<p><b>August 16, noon – August 26, noon</b> (E-81 – E-71) SF MEC § 590 (b) (4) CAEC § 9509 ED CODE § 5322</p>	<p><b>PUBLIC INSPECTION PERIOD: PROPONENT &amp; OPPONENT ARGUMENTS FOR <u>LOCAL BALLOT MEASURES &amp; DISTRICT MEASURES</u></b></p> <p>Period of public review of proponent and opponent arguments for publication in the Voter Information Pamphlet.</p>
<p><b>August 19, noon</b> (E-78) SF MEC § 535 (b) CAEC § 9500-9605 ED CODE § 5322</p>	<p><b>SUBMISSION OF REBUTTAL BALLOT ARGUMENTS FOR <u>LOCAL BALLOT MEASURES &amp; DISTRICT MEASURES</u></b></p> <p>The last day for rebuttal arguments for local ballot measures and district measures to be submitted to the Department of Elections.</p>

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<b>August 19, noon</b> (E-78) SF MEC § 535 (c)	<b>SUBMISSION OF PAID BALLOT ARGUMENTS FOR <u>LOCAL BALLOT MEASURES</u></b> The last day to submit paid ballot arguments for or against local measures to the Department of Elections. Paid ballot argument fees and original hard copy must be submitted together at this time.
<b>August 20, noon</b> (E-77) SF MEC § 535 (e)	<b><u>LAST DAY TO CORRECT GRAMMATICAL, SPELLING OR FACTUAL ERRORS CONTAINED IN LOCAL MEASURE REBUTTAL &amp; PAID BALLOT ARGUMENTS</u></b> Last day for the authors of rebuttal and paid ballot arguments to correct errors in grammar and spelling in the arguments for or against local measures.
<b>August 20, noon</b> (E-77) SF MEC § 535 (e) ED CODE § 5322	<b><u>LAST DAY TO CORRECT GRAMMATICAL, SPELLING OR FACTUAL ERRORS CONTAINED IN DISTRICT MEASURE REBUTTAL ARGUMENTS ONLY</u></b> Last day for the authors of rebuttal ballot arguments to correct errors in grammar and spelling in the arguments for or against district measures.
<b>August 20, noon – August 30, noon</b> (E-77 – E-67) SF MEC §§ 590 (c), 401 (c)	<b>PUBLIC INSPECTION PERIOD: <u>CHINESE NAMES FOR LOCAL CANDIDATES</u></b> Public review of Chinese names for all candidates for local office. Deadline for filing a legal challenge to a candidate's Chinese name is <b>August 30, 2013, noon</b> . A candidate may challenge the Chinese name designated for him or her by the Department of Elections. A voter may challenge the Chinese name designated for any candidate.
<b>August 20, noon – August 30, noon</b> (E-77 – E-67) CAEC § 9509 SF MEC § 590 (c) SF MEC § 590 (b) (5) (6) ED CODE § 5322	<b>PUBLIC INSPECTION PERIOD: <u>LOCAL BALLOT MEASURE &amp; DISTRICT MEASURE REBUTTAL ARGUMENTS AND PAID BALLOT ARGUMENTS</u></b> Period of public review of local ballot measure & district measure rebuttal arguments, and paid ballot arguments submitted for publication in the Voter Information Pamphlet.
<b>August 30, 5:00 p.m.</b> (E-67) SF MEC §§ 260, 220(e)	<b>WITHDRAWAL OF CANDIDACY OR CANDIDATE STATEMENT</b> This is the last day for local candidates may withdraw their candidacy or candidate statement by filing a signed and sworn statement of withdrawal with the Department of Elections.
<b>Sept. 9 – Oct. 22, 5:00 p.m.</b> (E-57 – E-14) CAEC § 8601	<b>STATEMENT OF WRITE-IN CANDIDACY &amp; NOMINATION PAPERS</b> During this period, all write-in candidates must file their Statement of Write-In Candidacy and Nomination Papers with the Department of Elections.

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<b>October 4</b> Gov't Code § 84200.8(a)	<b>FIRST PRE-ELECTION CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</b> Last day for candidates and committees to file campaign statements covering the period July 1 – September 30, 2013. Local candidates and committees file with the Ethics Commission. Reports must be delivered in person or by first class mail.
<b>October 7</b> (E-29) CAEC §§ 3001, 3018	<b>FIRST DAY FOR EARLY VOTING</b> Available 8 a.m. to 5 p.m., Monday – Friday, at the Early Voting Counter outside of Room 48 in City Hall.
<b>Oct. 21 – Nov. 5</b> (E-16 – E-1) (Gov't Code § 84200.7(b)(1))	<b>LATE FILING REQUIREMENTS – FPPC FORM 496/497</b> Candidates and committees must report late contributions and independent expenditures of \$1,000 or more within 24 hours. Reports must be delivered in person, by guaranteed overnight service, or by fax. For more information, contact the Fair Political Practices Commission at 866-275-3772.
<b>October 21</b> (E-15) CAEC §2102	<b>LAST DAY TO REGISTER TO VOTE</b> Closing date for voter registration in this election.
<b>October 25</b> Gov't Code § 84200.8(b)	<b>SECOND PRE-ELECTION CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</b> The last day for candidates and committees to file campaign statements covering the period from Oct 1 through Oct. 20, 2013. Reports must be delivered to the Ethics Commission in person or by guaranteed overnight mail.
<b>October 22 – November 5</b> (E-14 -- E) CAEC § 3500	<b>NEW CITIZEN RESIDENT REGISTRATION AND VOTING</b> Special extension of registration for new citizens, who get sworn-in after the October 21 registration deadline, must show proof of citizenship and shall declare that they have established residency in California in order to register <i>and</i> vote during the fifteen day period. (Vote in person at Dept. of Elections only)
<b>October 26 - October 27</b> (E-10 – E-9)	<b>WEEKEND EARLY VOTING AT CITY HALL, DEPT. OF ELECTIONS</b> Saturday 10:00 a.m. – 4:00 p.m. Sunday 10:00 a.m. – 4:00 p.m.
<b>October 29, 5:00 p.m.</b> (E-7) CAEC § 3001	<b>LAST DAY FOR VOTERS TO REQUEST A VOTE-BY-MAIL BALLOT</b> Requests must be received by the Department of Elections by 5:00 p.m. Postmarks are not accepted.
<b>November 2 - November 3</b> (E-3 – E-2)	<b>WEEKEND EARLY VOTING AT CITY HALL, DEPT. OF ELECTIONS</b> Saturday 10:00 a.m. – 4:00 p.m. Sunday 10:00 a.m. – 4:00 p.m.

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<b>November 5</b> (E)	<b>ELECTION DAY</b> Polls open at 7 a.m. and close at 8 p.m.
<b>November 29 (E+24)</b> CAEC § 15372 SF Charter § 13.108	<b>LAST DAY TO CERTIFY ELECTION RESULTS</b> The Department of Elections shall prepare a certified statement of results of the election and submit it to the governing body no later than the fourth Friday after the election.
<b>Jan. 31, 2014**</b> Gov't Code § 84200	<b>SECOND SEMI-ANNUAL CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</b> Last day to file campaign statements for the period ending December 31, 2013. Reports must be delivered in person or by first class mail.

**Code References:**

**Cal. Gov't Code:** California Government Code  
**SF C&GCC** San Francisco Campaign & Governmental Conduct Code  
**SF Charter** San Francisco Charter (Article XIII – Elections)  
**SF MEC:** San Francisco Municipal Elections Code  
**CAEC:** California Elections Code  
**Ed Code:** Education Code

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