



2019 Ranked-Choice Voting Outreach
REQUEST FOR PROPOSALS

QUESTIONS AND ANSWERS

June 10, 2019

Q1: How should applicants list client references?

A1: For each reference, an applicant should list the name of the client/agency for which the applicant provided outreach, the type of outreach provided, and the name, title, and contact information for a person familiar with the work.

Q2: Can both an organization and its fiscal sponsor apply? If so, should they submit one or separate applications?

A2: A responsive application must include a showing that the applicant organization is a 501(c)(3) nonprofit entity under federal tax law and currently registered in the California Department of Justice's Registry of Charitable Trusts. Provided both organizations meet these requirements, both may apply but must do so separately. If only the sponsor organization meets these requirements, only the sponsor organization is eligible to apply.

Q3: Should an applicant include information about its fiscal sponsor's activities in its proposal? Should an applicant list its sponsor's current City grants and contracts?

A3: An applicant's proposal narrative should include its sponsor's relevant activities to the extent that the applicant was involved in those activities. The applicant should list all current City grants and contracts through which the applicant organization received funding, whether or not the funding came through a fiscal sponsor or other party.