



IMPORTANT NOTICE REGARDING NEW LAW AND PROCEDURES

1. New Form for Party Preference Changes

On February 13, 2020, Governor Newsom signed Senate Bill (SB) 207. Under this new law, voters who want to change their party preference after the registration deadline no longer need to vote provisionally unless there is another reason for them to do so.

Instead of completing the *Conditional Voter Registration Application and Provisional Ballot Envelope*, most voters changing party preference will instead complete the shorter *Political Party Preference Change* form. Only voters who are not listed on the Roster or have another issue affecting eligibility (such as unresolved VBM or ID-Required note on the roster) will need to vote provisionally.

Under the new law, if a voter who is listed on the roster wants to change party preference and has no other unresolved issues, that voter can receive a standard (non-provisional) ballot after completing a *Political Party Preference Change* form. For your reference, we included this new form on the back of this notice. As before, any voter receiving a standard ballot must sign the roster.

Because SB 207 became law after the Department printed the Poll Worker Training Manual, any earlier language indicating that all voters who wish to change party preference must vote provisionally is now obsolete. You may want to make notes on pages 14, 17, 49, and 103 of your Manual, indicating the change.

The new law also modified procedures on the Roster Clerk Job Card. We stapled a revised copy of the Roster Clerk Job Card to pages 53 and 55.

When setting up on election morning, you will find the new quadrilingual *Political Party Preference Change* forms in the Election Table folder placed in the Election Table Supply Bag. Keep the forms in the folder on the Election Table throughout the day and issue the forms according to the procedures on the Roster Clerk Job Card. Place all completed forms in the back of the Roster. At closing, keep the forms in the Roster and place the Roster in the yellow Roster Bag.

2. New Guidance for Vote-By-Mail Ballot Exchanges

On February 5, 2020, the California Secretary of State issued new guidance indicating that a vote-by-mail (VBM) voter who wishes to surrender a VBM ballot in exchange for a standard ballot does not need to surrender the official VBM return envelope; the voter may surrender only the ballot cards.

Poll Workers can now issue a standard ballot in exchange for a VBM ballot even if the voter does not have the official return envelope. As before, any voter receiving a standard ballot must sign the roster.

The revised copy of the Roster Clerk Job Card incorporates this new guidance.

During closing procedures, when completing the "Canceled vote-by-mail envelopes" field on the *Posted Ballot Statement* (**page 87**), please include the total count of voided ballot packets with envelopes and voided standalone VBM ballot cards (counting only the first ballot card).

If a voter, poll worker, or interested member of the public has questions about Election Day procedures, please call the Election Center at 1-800- 554-9934.

Thank you in advance for your attention to this important notice!



Political Party Preference Change Form


This form may only be completed by a voter who is currently registered to vote in San Francisco. This form is to request a change of political party preference. If you have moved within San Francisco since you registered to vote, the Department will update your registration record with the address you provide below. This form must be returned in person to a poll worker.

1. Last Name _____ 2. First Name _____ 3. Middle Name _____ 4. Birth Date: MM / DD / YYYY _____

5. San Francisco Residential Address Where You Currently Live _____ San Francisco, CA _____ ZIP Code _____

<p>6. <input type="checkbox"/> I want to change my political party preference</p> <p>I want to choose a political party preference</p> <p><input type="checkbox"/> American Independent Party <input type="checkbox"/> Democratic Party</p> <p><input type="checkbox"/> Green Party <input type="checkbox"/> Libertarian Party</p> <p><input type="checkbox"/> Peace and Freedom Party <input type="checkbox"/> Republican Party</p> <p><input type="checkbox"/> Other _____ (complete Step 7)</p> <p>I do not want to choose a political party preference</p> <p><input type="checkbox"/> No Party/None (complete Step 7)</p>	<p>7. <input type="checkbox"/> I have declined to disclose a party preference for a qualified political party. However, for the March 3, 2020, election only, I request a ballot of the:</p> <p><input type="checkbox"/> American Independent Party</p> <p><input type="checkbox"/> Democratic Party</p> <p><input type="checkbox"/> Libertarian Party</p>
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I declare under penalty of perjury under the laws of the State of California that the information I have provided on this request is true and correct.

Sign Here  _____ **Date** _____
If you cannot sign, make a mark on the line, and have a witness sign next to it.